

## How to Start a New Ministry

There are many ministries taking place within Mt. Zion Church or beyond our walls. Some examples of these are God's Meals, Women's Ministries, Widow's Might, Schneider House of Hope, and Bridges of Hope. If you are interested in starting a new ministry within or outside the church, here's what you need to do:

At least one month before you intend to begin, you should complete the form below. The Spiritual Council will promptly review your plan with respect to the church's purposes, focus, and direction. Once your proposal is approved, you may begin planning, advertising, and recruiting for your ministry. This can best be done by contacting the church office and requesting that an announcement in the church bulletin for three consecutive weeks.

As the ministry progresses, please submit quarterly summary reports to the Mt. Zion Governing Board. This should include where and when the ministry met, how many members participated, and the results of the ministry effort including lessons learned, improvements needed and goals accomplished. At the conclusion of the ministry or at the end of the church calendar year, submit a summary report for the Annual Report.

### New Ministry Proposal

Title of Ministry \_\_\_\_\_

Name of leader(s) \_\_\_\_\_

Planned Location of Ministry \_\_\_\_\_

(If you plan to use church facilities, **after** receiving Spiritual Council approval, please contact the Church Administrator to confirm availability before you advertise your ministry.)

Purpose of Ministry \_\_\_\_\_

Goals You Hope to Attain \_\_\_\_\_

Frequency of Ministry Meetings \_\_\_\_\_

Curriculum Being Used (if any) \_\_\_\_\_

NOTE: Please include a copy of the material you will use or internet link. If you plan on using Right Now Media, please indicate the author and title of the series \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please submit this form to the church office, Attention: Spiritual Council at least one month before publicizing.**

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**For office use only:** Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Date: \_\_\_\_\_ Elder Secretary Signature: \_\_\_\_\_